

Dance Education Centre Procedures and FAQ's.

We have very strict rules and guidelines that we adhere to in order to protect our dancers, teachers and all their families. We have the classes in bubbles as well as being socially distanced, we also clean before and after each change in bubble to ensure that each pupil is learning in an extremely safe environment. We have been asked to keep the doors open to allow air flow through the room and we will do so for as long as we can, therefore, we ask that the pupils have tracksuits, t shirt, hoodies or DEC jackets and crossovers with them to ensure that they are warm during lessons.

Gate Procedure

BEFORE 6.15PM

- Please arrive 10 minutes early for class
- Please wait at the Blue gate
- Please check in on the Dance Check in App (a QR code is on the gate to scan for the website)
- A Teacher will come and collect you from the gate
- The teacher will check your temperature and make sure you have checked in.
- The children will be taken to the Hall making sure they are socially distanced.

AFTER 6.15PM

- Please arrive at least 5 minutes before your class is due to start
- The Blue gate will be unlocked – so push to open and make your way to the Hall.
- No Parents are allowed on the School grounds

Procedure at Hall Door

- Please queue up socially distanced.
- If after 6.15pm we will take your temperature at the door and make sure you have checked in
- Remove your shoes on the mat at the door (if you are not wearing socks please place blue shoe covers on shoes)
- Sanitise your hands
- Pick up your shoes and make your way to a chair.
- Put your dance shoes on and wait to be given your area to dance in.

Procedure for Going home

- Please remove your dancing shoes
- You will then be invited to one at a time walk to the mat
- Put your outdoor shoes on
- Sanitise your hands
- You will be all walked to the gate and be collected by parents

AFTER 6.15PM

- If the gates are open cars can drive into the carpark; parents must stay in the car and pick up from there.
- If teenagers are walking home, we require written permission for this or we will not let them go.

FAQ – Covid-19

We have tried to give you as many scenarios as possible in relation to what would happen if we have a positive case or children need to self-isolate for various reasons.

My child is CONFIRMED as having Covid-19, what should I do?

- ❖ Please notify Dance Education Centre either by using the SOS on the Dance check-in app or email admin@danceeducationcentre.co.uk.
- ❖ Please contact Track and Trace and give them our details.
- ❖ The pupil should not attend classes when self-isolating for 2 weeks.
- ❖ If more than 48 hours has passed since the child attended lessons and the symptoms started or the test was positive, then no further action is required by Dance Education Centre.
- ❖ If your child has attended classes in the last 2 days, we will need to contact Environmental Health and will advise all children within the class bubble as you may need to self-isolate for 14 days.
- ❖ If the bubble and teacher need to self-isolate for 14 days, the classes will still go ahead on zoom.

My child is sent home from school as there is a positive case in their school bubble, what should I do?

- ❖ Please notify Dance Education Centre either by using the SOS on the Dance check-in app or email admin@danceeducationcentre.co.uk.
- ❖ The pupil should not attend classes when isolating for 2 weeks.
- ❖ If the pupil then starts having symptoms or has a positive test, please notify us.
- ❖ If the pupil has not attended lessons within 48 hours of symptoms starting or having a positive test result, the bubble will not need to close.

A member of our family has a positive test, what should we do?

- ❖ Please notify Dance Education Centre either by using the SOS on the Dance check-in app or email admin@danceeducationcentre.co.uk.
- ❖ The pupil should not attend classes when isolating for 2 weeks.
- ❖ If the pupil then starts having symptoms or has a positive test, please notify us.
- ❖ If the pupil has not attended lessons within 48 hours of symptoms starting or of a positive test, then the dance class bubble will not need to self-isolate.

A member of our family has been sent home from school or work and remains well, what should we do?

- ❖ Please notify Dance Education Centre either by using the SOS on the Dance check-in app or email admin@danceeducationcentre.co.uk.
- ❖ The pupil can still attend the classes as normal as long as the family member and the pupil remains symptom free.

My daughter has symptoms but has not had a positive test, what should we do?

- ❖ Please notify Dance Education Centre either by using the SOS on the Dance check-in app or email admin@danceeducationcentre.co.uk.
- ❖ The pupil should not attend classes when isolating for 2 weeks.
- ❖ The class bubble does not need to self-isolate.
- ❖ If the pupil then has a positive test, please notify us, we will then have to revert to the first scenario.

We have someone in our household with symptoms (not the pupil) what should we do?

- ❖ Please notify Dance Education Centre either by using the SOS on the Dance check-in app or email admin@danceeducationcentre.co.uk.
- ❖ The pupil should not attend classes when self-isolating for 2 weeks.
- ❖ If the pupil then starts having symptoms or has a positive test, please notify us.

What happens if a teacher must self-isolate?

- ❖ We will endeavour to do everything in our power to continue with any classes that do not need to self-isolate, should a teacher be unable to take a class.
- ❖ The class will either be covered by another teacher, be moved to zoom or at the last resort cancelled. If we do cancel a class, you will be credited on your account.

What happens if there is a local or national lockdown?

- ❖ Our full timetable will move to Zoom and as we are offering this option, there will be no refunds offered.
- ❖ We have been working behind the scenes to ensure that we have a programme of classes that are educational and fun for the children if we do have to move over to Zoom. We have listened to your comments from the previous lockdown and know we were on the right track with the classes we did for the people who took part. We have tweaked a few things and feel extremely confident that we can deliver varied and exciting online classes should the need arise.
- ❖ The online portal is a fantastic tool for us and we would like to use it more during in person classes as well as if we moved to zoom, so please ensure you are signed up (https://mightynetworks.com/sign_in) and have requested access to each group for the classes you or your child attends. If you have already paid £5 for a group and have moved up a grade then Maxine is in the process of moving you across to the correct group. If you are new or did not access the groups last time, then please email admin@danceeducationcentre.co.uk and Maxine will let you know what you need to do.

Do we need to use the NHS Track and Trace QR code when checking in for dance class?

- ❖ As we already keep a track of who is on the premises and when, we do not require parents to use the NHS Track and Trace QR code as well. The AQR code and check in system we use is for our own tracking system.

Does the new guidelines regarding the “rule of 6” mean that our classes have to be smaller?

- ❖ From the 24th of September, the government have stated that ADULT organised indoor sports must adhere to the “rule of 6”.
‘Organised indoor sport or indoor exercise classes can take place in larger numbers, provided groups of more than 6 do not mix (i.e. are socially distanced at all times). Organised indoor team sports for disabled people can take place in any number.’
- ❖ Supervised sporting activity (indoors or outdoors) for under-18s is **exempt** from the “rule of 6” providing we have social distancing in place, which we do. We will continue to work this way until further notice.
- ❖ For our adult classes, we are already restricted to a maximum of 6 people per class so we are fine to continue under the current rules.

How does the Tier system affect Dance Classes?

- ❖ In TIER 1 dance classes will continue as normal. In TIER 2 and 3, all under 18 activities are exempt from the ban on households meeting indoors.
- ❖ For adults (over 18) activities may continue (in all 3 tiers) if you are a Covid secure business. As we are fully compliant with all the government requirements in relation to Covid-19, ALL our classes are unaffected and will continue until we receive any instructions which no longer permit us to operate.

Can different TIER levels travel to classes?

- ❖ Yes. In TIER 3 it is not advised to travel to different Tier level areas, but there are exemptions for those travelling to access “youth services”. Dance classes fall within this category and therefore you would still be able to access classes if your household were to enter TIER 3 or the location of the dance school were to be put into TIER 3 (unless we are advised by the school that we are no longer able to access their premises).
- ❖ TIER 2 are advised to avoid sharing cars so please wherever possible do not lift share with other households.

We will continue to follow and monitor further updates and will keep you updated via our Online Portal.